

## **Reminders:**

- Set up in a quiet space with plenty of room for the activity.
- Use a computer or laptop, with internet access, to log on via a web browser.
- When prompted, use the participant's first name and last initial for guest access. For example: Gilbert G.
- Keep the microphone on mute unless needed. The chat feature is another great way to communicate!
- In the participate view, select the three dots next to the instructor to pin the instructor to the main screen!

## GILBERT VIRTUAL

Gilbert virtual programs are offered via Microsoft Teams.

No app download required!

- Register for virtual programs at www.gilbertrecreation.com.
- A link for to your registered virtual program will be emailed 24 hours prior to each meeting.
- To access the program, just select the "Access Virtual Program" button in the email.

